

Scrutiny Committee – 2 July 2013

15. Somerset Waste Board – Forward Plan (published on 17 June 2013)

FP Ref / Date proposed decision published in Forward Plan	Date / period when decision due to be taken and by whom (**)	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact officer for representations to be made ahead of the proposed decision
<p><i>Forward Plan reference:</i> SWB/13/03/02</p> <p>Proposed decision first published in Forward Plan dated 11/03/13</p>	<p><i>To be taken on:</i> 24 June 2013 Annual General Meeting</p> <p><i>By:</i> The Waste Board 10am, Luttrell Room, County Hall</p>	<p><i>Title:</i> Budget Monitoring – Outturn position for 2012/13 and use of balances</p> <p><i>Decision:</i></p>		No exempt / confidential information anticipated.	Martin Gerrish Group Manager Environment Finance 01823 355303
<p><i>Forward Plan reference:</i> SWB/13/03/03</p> <p>Proposed decision first published in Forward Plan dated 11/03/13</p>	<p><i>To be taken on:</i> 24 June 2013 Annual General Meeting</p> <p><i>By:</i> The Waste Board 10am, Luttrell Room, County Hall</p>	<p><i>Title:</i> Performance Monitoring – 2012/13</p> <p><i>Decision:</i></p>		No exempt / confidential information anticipated.	David Oaten Operations Team Leader 01823 625721
<p><i>Forward Plan reference:</i> SWB/13/03/04</p> <p>Proposed decision first published in Forward Plan dated 11/03/13</p>	<p><i>To be taken on:</i> 24 June 2013 Annual General Meeting</p> <p><i>By:</i> The Waste Board 10am, Luttrell Room, County Hall</p>	<p><i>Title:</i> Health and Safety Update</p> <p><i>Decision:</i></p>		No exempt / confidential information anticipated.	Steve Read Managing Director Somerset Waste Partnership 01823 625707
<p><i>Forward Plan reference:</i> SWB/13/03/05</p> <p>Proposed decision first published in Forward Plan dated</p>	<p><i>To be taken on:</i> 24 June 2013 Annual General Meeting</p> <p><i>By:</i> The Waste Board</p>	<p><i>Title:</i> Internal Audit Charter</p> <p><i>Decision:</i> To note and approve the Internal Audit Charter</p>	None.	No exempt / confidential information anticipated.	Alastair Woodland Audit Manager SWAP 01823 356160

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11/03/13	10am, Luttrell Room, County Hall				
<i>Forward Plan reference:</i> SWB/13/03/07 Proposed decision first published in Forward Plan dated 11/03/13	<i>To be taken on:</i> 24 June 2013 Annual General Meeting <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Waste Board Constitution, Board Membership and Board meeting dates for 2013/14 <i>Decision:</i> To consider any updates to the Waste Board's Constitution, note the Board membership and the proposed meeting dates for 2013/14	SWB Constitution	No exempt / confidential information anticipated.	Scott Wooldridge Governance Manager Somerset County Council 01823 356748
<i>Forward Plan reference:</i> SWB/13/05/01 Proposed decision first published in Forward Plan dated 28/05/13	<i>To be taken on:</i> 24 June 2013 Annual General Meeting <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Harmonisation of Commercial Waste Collection Policy through removal of local arrangements in South Somerset District Council <i>Decision:</i> To agree to delegate authority to the Managing Director to vary the contract	None	No exempt / confidential information anticipated.	Colin Mercer Operations Team Leader 01823 625722
<i>Forward Plan reference:</i> SWB/12/11/02 Proposed decision first published in Forward Plan dated 03/12/12	<i>To be taken on:</i> 27 September 2013 <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Service Review Outcome Report <i>Decision:</i> To note and comment on the outcome of the service review	Business Plan and Service Review process report to 29 June 2012 meeting	Yes. Commercially sensitive exempt information may be set out in an appendix to the report. Decision may be held in private.	Steve Read Managing Director Somerset Waste Partnership 01823 625707
<i>Forward Plan reference:</i> SWB/13/06/01 Proposed decision	<i>To be taken on:</i> 27 September 13 <i>By:</i> The Waste Board	<i>Title:</i> Draft Budget 2014/15 <i>Decision:</i> To consider the proposals for the	None	No exempt / confidential information anticipated.	Steve Read Managing Director Somerset Waste Partnership 01823 625707

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first published in Forward Plan dated 03/06/13	10am, Luttrell Room, County Hall	SWP budget for 2014/15 ahead of consultation			
<i>Forward Plan reference:</i> SWB/13/06/02 Proposed decision first published in Forward Plan dated 03/06/13	<i>To be taken on:</i> 27 September 13 <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Outline of Business Plan 2014-19 <i>Decision:</i> To consider the key issues for developing the Business Plan 2014-19	None	No exempt / confidential information anticipated.	Steve Read Managing Director Somerset Waste Partnership 01823 625707
<i>Forward Plan reference:</i> SWB/13/06/03 Proposed decision first published in Forward Plan dated 03/06/13	<i>To be taken on:</i> 27 September 13 <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Financial Monitoring – April 2013 to June 2013 <i>Decision:</i> To note the expenditure against the budgets for 2013/14 and any potential changes	None	No exempt / confidential information anticipated.	Martin Gerrish Finance Officer Somerset Waste Partnership 01823 355303
<i>Forward Plan reference:</i> SWB/13/06/04 Proposed decision first published in Forward Plan dated 03/06/13	<i>To be taken on:</i> 27 September 13 <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Performance Monitoring – April 2013 to June 2013 <i>Decision:</i> To note the tonnage and performance results from April 2013 to June 2013	None	No exempt / confidential information anticipated.	Steve Read Managing Director Somerset Waste Partnership 01823 625707
<i>Forward Plan reference:</i> SWB/13/06/05 Proposed decision first published in Forward Plan dated	<i>To be taken on:</i> 27 September 13 <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Annual Governance Statement and 2012/13 Statement of Accounts <i>Decision:</i> To approve the Internal Audit Annual Report and Opinion and 2012/13 Statement of	None	No exempt / confidential information anticipated.	Alastair Woodland Audit Manager SWAP 01823 356160

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03/06/13		Accounts			
<i>Forward Plan reference:</i> SWB/13/06/06 Proposed decision first published in Forward Plan dated 03/06/13	<i>To be taken on:</i> 27 September 13 <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Fees and Charges 2014/15 <i>Decision:</i> To consider the levels of fees and charges for 2014/15 and make recommendations to partners	None	No exempt / confidential information anticipated.	Steve Read Managing Director Somerset Waste Partnership 01823 625707
<i>Forward Plan reference:</i> SWB/13/06/07 Proposed decision first published in Forward Plan dated 03/06/13	<i>To be taken on:</i> 27 September 13 <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Business Continuity <i>Decision:</i>		No exempt / confidential information anticipated.	Mark Blaker Business Improvement Officer 01823 625720
<i>Forward Plan reference:</i> SWB/13/06/08 Proposed decision first published in Forward Plan dated 03/06/13	<i>To be taken on:</i> 27 September 13 <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Annual Governance Report from the External Auditors <i>Decision:</i> To note the final reports and management responses.	None	No exempt / confidential information anticipated.	Martin Gerrish Finance Officer Somerset Waste Partnership 01823 355303

* - identifies next to the Forward Plan reference any new entries to the plan since the previous weekly plan was published

** - where this is an individual(s) then this will set out their name and role